

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

Wednesday 11 September 2013 at 4.30 pm

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillors Cate McDonald (Chair), Ian Auckland (Deputy Chair), Trevor Bagshaw, Alison Brelsford, Jayne Dunn, Terry Fox, Steve Jones, George Lindars-Hammond, Alf Meade, Joe Otten, Tim Rippon and Steve Wilson

Substitute Members

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

PUBLIC ACCESS TO THE MEETING

The Economic and Environmental Wellbeing Committee exercises an overview and scrutiny function in respect of the planning, development and monitoring of service performance and other issues in respect of the area of Council activity relating to planning and economic development, wider environmental issues, culture, leisure, skills and training, and the quality of life in the City.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings. Please see the Council's website or contact Democratic Services for further information.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Matthew Borland, Policy and Improvement Officer on 0114 27 35065 or [email matthew.borland@sheffield.gov.uk](mailto:email.matthew.borland@sheffield.gov.uk)

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**ECONOMIC AND ENVIRONMENTAL WELLBEING SCRUTINY AND POLICY
DEVELOPMENT COMMITTEE AGENDA
11 SEPTEMBER 2013**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of the Previous Meeting**
To approve the minutes of the meeting of the Committee held on 10th July, 2013
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Inquiry on Cycling in Sheffield**
 - (a) Overview Presentations
 - (b) Draft Terms of Reference, Questions for the Call of Evidence and Stakeholders List

Report of the Policy and Improvement Officer
- 8. Dates of Future Meetings**
Future meetings of the Committee will be held on (a) Friday, 4th October, 2013, at 1.15 pm, in the Town Hall (Call-in of the Cabinet decision regarding Cobnar Cottage, Graves Park and (b) Wednesday, 9th October, 2012, at 4.30 pm, in the Town Hall (Scheduled Meeting)

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in

land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or

- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at -<http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests>

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk

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**Economic and Environmental Wellbeing Scrutiny and Policy Development
Committee**

Meeting held 10 July 2013

PRESENT: Councillors Cate McDonald (Chair), Ian Auckland (Deputy Chair), Trevor Bagshaw, Jayne Dunn, Terry Fox, Steve Jones, Alf Meade and Tim Rippon

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Alison Brelsford, George Lindars-Hammond and Steve Wilson.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETINGS

4.1 The minutes of meetings of the Committee held on 21st March, 18th and 23rd April and 15th May 2013, were approved as correct records and, arising therefrom, in respect of the minutes of the meeting held on (a) 21st March 2013, Councillor Alf Meade expressed his concerns (i) that the Council, as part of the City's Climate Change Adaption Strategy, was being too limited in terms of the initiatives it was undertaking, referring specifically to the need for the harvesting of trees for the purposes of supplying fuel for biomass boilers and (ii) at the ability of Veolia to continue providing energy under the Council's District Heating Scheme due to its resources running out and (b) 18th April 2013, Councillor Alf Meade referred to the City's successful bid for funding from the Department for Energy and Climate Change for undertaking a review of governance and ownership of the City's district heating network, and queried what progress had been made with regard to this.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Barry Bellamy, High Green Action Trust, raised a number of questions regarding Amey's performance as part of the Streets Ahead Project, namely:-

(a) In the light of evidence of alleged incidents of poor performance, which had included, in his opinion, lack of planning, little or no supervision and poor health and safety,

was the City Council supposed to be overseeing the works?

- (b) In the light of his evidence regarding dangerous excavations on footpaths, and that such incidents were reported as taking 28 days to investigate, when were Amey going to take the necessary action to address this issue?
- (c) They were also putting new tops on old street lights, which were going to be replaced by new ones, when the new street lights had been erected next to the old ones. Who was going to pay the costs in terms of Amey having to dig up newly laid footpaths and to remove the old street lights and connect the new ones?

5.2 The Chair stated that the responses to the above questions would be provided as part of next item of business.

6. STREETS AHEAD - PROJECT UPDATE

6.1 Steve Robinson, Head of Highway Maintenance, City Council, and Graeme Symonds, Network Director, Amey, gave a presentation updating Members on the Streets Ahead Project. In support of the presentation, a report of the Head of Highway Maintenance, containing further details on the present position, together with a paper containing a number of responses to questions raised by Members of the Committee prior to the meeting, were circulated at the meeting.

6.2 Steve Robinson reported on the progress made to date in respect of the Project, indicating that in general, such progress had been good and also, that the expenditure had been in line with what had been expected. In terms of the statistics, it was reported that three zones had been completed, works in 10 zones had commenced, with a further 10 to commence this year and there were 13 surfacing crews working in the City. In terms of communications, 23 public roadshows had been held and approximately 75,000 letters delivered to households. 3,052 street lights had been replaced, with 99.2% of all street lights in the City now working, 5,700 responses had been provided to written and verbal customer requests and 260 new staff had been employed by Amey, which included 29 apprentices and 15 graduates.

6.3 Graeme Symonds reported on the performance under the Project, indicating that, apart from problems regarding grass cutting, which were now being addressed, there had been no major issues. He referred to a number of issues, including the successful staff transfer, winter maintenance, the health and safety record, relationships with stakeholders, day-to-day issues, such as litter picking, repairing potholes and fixing lights, tree maintenance and the self-service reporting system. In terms of communications, Amey were looking at

possible ways of improving its zone information processes prior to works commencing in specific zones.

6.4 Members of the Committee raised questions and the following responses were provided:-

- It was accepted that there had been problems in terms of grass cutting this year which had been due to a number of reasons, including the purchase of new equipment which, as well as problems in terms of malfunctioning, had necessitated additional staff training, which had caused delays. These problems had been identified and additional resources were bought in, at no extra cost to the Council, to deal with this. There was not a set figure in terms of the number of cuts carried out during any year, but the grass was cut when it reached a certain height. A special monitoring team would make this decision.
- Lighting levels on roads in the City were set by national standards. There was a possibility that some roads were not being lit after the works at the same levels as previously on the basis that they could have been over-lit in the past. No street would be left unlit in that the old street lights would only be removed once the new lights were working, and any cases where this practice was not being carried out would be investigated if reported. There had been some delays in making new lights operational due to difficulties working with the existing supply cables. The example mentioned of new steel tops being fitted to old columns was because of faults in the old lights that needed to be repaired.
- It would not always be possible to carry out works in the preferred sequence. There had been some examples where footway works had been completed before the lighting had been commissioned, and which had led to the excavation of footways. This additional work was at no cost to the Council.
- In terms of resurfacing materials on pavements and roads, the general principle under the Project was to replace like for like. This principle would certainly be adhered to in Conservation Areas and Amey had to request the permission of the Council if they wished to change any materials in such areas. The new street lights designed for Conservation Areas had not yet been installed in Broomhill, but there were plans to send pictures of them to the Broomhill Ward Councillors, as well as providing them with details of installation dates, prior to announcing this publicly.
- Health and safety was viewed as paramount and any details where such practices had not been adhered to or had raised any

concerns should be reported to Amey via the Council's Customer Service Team.

- The City Council and Amey were continuously reviewing the issue of communications, and were looking at the practicalities of setting up a 'zone blog' or a zone Twitter account, with the aim of providing a daily diary in order to keep people up to date with progress under the Project. Efforts were also being made to look at how people who did not live in an area that was being treated, but visited for work or other purposes, could be informed as to when works in that area would be taking place.
- Most of the staff working on the Project were from the local area.
- Any replacement double-yellow lines or marking out of parking bays would take at least five working days.
- The Council was going to be very firm in dealing with the utility companies in connection with the works under the Project. A protection notice was issued for completed surfaced areas, which meant that unless there was a requirement to undertake emergency works, the companies would not be able to dig up pavement or road surfaces for between three to five years. If any of the repair works, in terms of emergency works, and in respect of planned works, were not completed to the satisfaction of the Council, steps would be taken to have the work redone by the companies or Amey and recharge the relevant utility company. The Council could also challenge utility companies over what they deemed as emergency repairs, but, to date, there had been no success in terms of the challenges made.
- It was accepted that the standard and timescales in respect of works undertaken by the Northern Power Grid (NPG), in terms of repairs to street lights, was not very good. The Northern Power Grid worked within a regulated industry, and performed within set timescales, which the Council had no influence over. However, Council officers had met with the Company and Councillor Jack Scott, Cabinet Member for Environment, Recycling and Streetscene, and it had been agreed that signs would be fixed to street lamps, indicating that any works connected to power failures were the responsibility of that Company, and not the Council or Amey. Amey were also working positively with NPG to find improvements.
- The Local Transport Plan (LTP) funding in respect of additional safety and improvement for small scale works in each of the 108 zones in total, was between £20-£30,000. It was not envisaged that any areas in the City would not be treated.

- In terms of Members' queries, the Council's Highway Maintenance Team was meeting with the Council's Customer Service Team to look at how this service can be improved, particularly in the light of the issue raised relating to the fact that it was not always easy to identify what the responses received related to as there was no e-mail trail.
- It was not considered that residents on Fulwood Head Road received a poor service in terms of winter maintenance. It was considered that the expectations of the residents of this area far exceeded what service could be delivered. However, discussions with local Councillors were ongoing.
- Those situations where street lights were covered with trees posed a very difficult situation for the Council and Amey in that, whilst there was a requirement to light the streets to a specific standard, at the same time, there was no will to damage the green canopy. It may be that, due to the amount of trees covering street lights, there may be a requirement to undertake some pruning works, but such works would be kept to a minimum and, in any event, lighting standards would be achieved. Amey had offered to meet Mr Bellamy and local Ward Councillors in High Green to discuss the issues raised.

6.5 Members also made the following comments:-

- There had been no major problems or issues in terms of the progress of works in the Manor and Castle Ward.
- The feedback in terms of the works undertaken in the Broomhill area had been generally very positive.
- The new street lights look very good.
- The feedback in terms of tree cutting had been positive to date.
- Vernon Silcock, Amey Link Officer for the former South Community Assembly area, had been very helpful and responsive in dealing with Members' queries.

6.6 RESOLVED: That the Committee:-

- (a) notes the information reported as part of the presentation, the contents of the papers now circulated and the responses to the questions raised; and
- (b) requests (i) Steve Robinson and Graeme Symonds to (A) attend a future meeting of the Committee in six months' time to provide a further update on the Streets Ahead Project and (B)

feed back to Members on any issues or queries raised at the meeting, to which a responses could not be provided, and (ii) that, if performance from Northern Power Grid does not improve, it will invite a Senior Officer from the Company to attend a future meeting to report on the Company's performance.

7. REVISING THE OPENING HOURS OF THE HOUSEHOLD WASTE RECYCLING CENTRES

7.1 The Executive Director, Place, submitted a report containing proposed amendments to the opening hours of the Household Waste Recycling Centres. The report attached the Individual Cabinet Member Report of Councillor Jack Scott, Cabinet Member for Environment, Recycling and Streetscene, together with the relevant Equality Impact Assessment. The report was supported by a presentation from Councillor Jack Scott.

7.2 Councillor Scott reported on the reasoning behind the proposed changes, indicating that, following the changes made to the opening hours and days in 2012, further changes had been proposed to adjust the opening days at three of the Centres. The changes had been proposed in the light of the Government budget cuts, accessibility and demand, and included the opening of the facility on Blackstock Road for an additional two days (Tuesday and Thursday) and the closure of the facilities at Deepcar and High Green for one additional day during the week.

7.3 Councillor Scott reported on the current situation in terms of accessibility to and demand at the five Centres during 2012/13, and referred to the budget savings related to the proposed changes.

7.4 Members of the Committee raised questions and the following responses were provided:-

- The income in terms of the sale of recyclable material collected at the Centres was shared between Veolia, who managed the sites, and the sub-contractor, which ran the sites.
- All options had been explored to see if any other savings could be made as an alternative to closing Deepcar and High Green Centres for a further day, including changes to staffing levels. Staffing levels at the Centres were continually monitored, to ensure that the Centres were being run efficiently.
- Considerable efforts had been made to look at an alternative to closing the Centres at Deepcar and High Green for a further day but, there was simply not enough funding available. The fact that car ownership in rural areas was generally higher had also

been a consideration.

- The statistics regarding usage, together with customers' comments, had provided proof that the majority of visits to the Centres were made on a Saturday and Sunday, followed by Friday and Monday.

7.5 The Committee noted the contents of the report now submitted, the information reported as part of the presentation and the responses to the questions raised.

8. WORK PLANNING 2013/14

8.1 The Policy and Improvement Officer submitted a report containing details of the proposed approach to work planning for the Committee during 2013/14.

8.2 Matthew Borland indicated that there was a need for Members to look at how the Committee could have an increasingly bigger impact, in terms of the work it undertook.

8.3 RESOLVED: That the Committee:-

- (a) notes the contents of the report now submitted, together with the comments now made; and
- (b) requests the Policy and Improvement Officer to write to all Members of the Committee, with the aim of establishing which Members wished to be on the Task and Finish Group, and arrange for the Group to meet and undertake the tasks set out in Section 2 of the report now submitted.

9. DATE OF NEXT MEETING

9.1 It was noted that the next meeting of the Committee would be held on Wednesday, 11th September 2013, at 4.30 pm, in the Town Hall.

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Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee

Report of: Policy and Improvement Officer

Subject: Cycling in Sheffield Inquiry

Author of Report: Matthew Borland, Policy and Improvement Officer
 Email: matthew.borland@sheffield.gov.uk
 Tel: 0114 2735065

Summary:

The Committee agreed at its last meeting in July to set up an Inquiry on Cycling in Sheffield. A Task and Finish Group has been set up to guide the work in between full meetings of the Committee. This report presents an update and proposals for the Committee.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	X
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	

The Scrutiny Committee is being asked to:

1. Discuss and agree Terms of Reference
2. Discuss and agree the list of questions for the Call for Evidence
3. Suggest any additional stakeholders
4. Agree to delegate to the Chair of the Committee decisions on who to invite to the give oral evidence on 11th December.

Background Papers: None

Category of Report: OPEN

Cycling Inquiry Update and Proposals

1. Introduction

- 1.1. The Committee agreed at its last meeting in July to set up an Inquiry on Cycling in Sheffield.
- 1.2. A Task and Finish Group has been set up to guide the work in between full meetings of the Committee. The following councillors are members of this group Cllr Cate McDonald (Chair); Cllr Ian Auckland; and Cllr Tim Rippon. Mick Nott from Cycle Sheffield is acting as a voluntary adviser to the Inquiry. Matthew Borland, Policy and Improvement Officer for Scrutiny and a specialist from the City Council's Transport Planning team will provide support to the Inquiry.
- 1.3. The Task and Finish group has undertaken some initial work and this report presents draft documents for comment on:
 - Terms of Reference
 - Questions for the Call for Evidence
 - Indicative Stakeholder list

2. Terms of Reference

A draft Terms of Reference is included as Appendix A. The Committee is asked to discuss and agree a Terms of Reference for the work.

3. Questions for the 'Call for Evidence'

- 3.1. The Task Group have agreed that part of the Inquiry will include an open Call for Evidence from anyone or any organisation with an interest in cycling in Sheffield. The Call for Evidence will run for 3 weeks and close on Friday 4th October. Attached as Appendix B is a draft of the questions for the Call for Evidence.
- 3.2. The Committee is asked to discuss and agree the questions for the Call for Evidence.

4. Indicative Stakeholder list

- 4.1. The Call for Evidence will be open to any individual or organisation in Sheffield to respond to. There are some stakeholders where it will be important to make sure they are aware of the Inquiry and have an opportunity to contribute evidence. Attached as Appendix C is an indicative list of stakeholders who will receive a direct email or letter. This is an indicative list and further people and organisations will need to be added to it. The Committee is therefore asked to suggest any additional stakeholders who could be added to this indicative list of stakeholders.

5. Outline timescale and process

- 5.1. The Task and Finish Group will meet in between meetings of the full Committee to progress the work. Following today's discussion the Call for Evidence will be sent out and publicised. The Task and Finish Group will review the evidence that is received and also identify any gaps in the evidence. Oral evidence from a cross-section of people and organisations will be heard at the Committee meeting on 11th December 2013. The Task and Finish Group will then work on the report and recommendations, sharing drafts with the full Committee. It is planned to bring a final report to the Committee meeting on 12th February 2014 for sign-off.
- 5.2. The Council's Cabinet Member for Business, Skills and Development will be asked to respond to the report, setting out which parts of the report the Council will implement and over what timescale.
- 5.3. The Committee is asked to delegate to the Chair of the Committee decisions on who to invite to the give oral evidence on 11th December.

6. Recommendations

- 6.1. The Committee is asked to:
 1. Discuss and agree Terms of Reference
 2. Discuss and agree the list of questions for the Call for Evidence
 3. Suggest any additional stakeholders
 4. Agree to delegate to the Chair of the Committee decisions on who to invite to the give oral evidence on 11th December.

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Economic and Environmental Wellbeing Scrutiny Committee

Inquiry on Cycling in Sheffield

Terms of Reference

The Economic and Environmental Wellbeing Scrutiny and Policy Development Committee has set up an Inquiry to look at cycling in Sheffield.

The terms of reference for the Inquiry are:

- To request and review written and oral evidence from a cross-section of people and organisations in the city with respect to cycling. This will include considering what measures have worked successfully within the city and elsewhere, and why they have worked.
- To identify measures to broaden and increase participation in cycling in Sheffield, with a particular emphasis on the economic, health and environmental impacts of these measures.
- To propose an updated vision and strategic approach to cycling in Sheffield in early 2014.
- To produce a report summarising the points above and identifying the next steps for the Council and partners.

The Council's Cabinet Member for Business, Skills and Development will be asked to respond to the report, setting out which parts of the report the Council will implement and over what timescale.

A representative from Cycle Sheffield will act as a voluntary adviser to the Inquiry. A City Council Policy and Improvement Officer who supports the Scrutiny Committee and a specialist from the City Council's Transport Planning team will provide support to the Inquiry.

The Inquiry will operate along lines similar to that of a Parliamentary Select Committee, mounting a short focussed inquiry, taking evidence and producing a final report.

Questions for the Call for Evidence:

Cycling more than doubled in Sheffield between 2000 and 2011

1. What specific actions have helped the city achieve this growth?
2. What specific barriers have prevented this increase from being greater?
3. What evidence is there from other large cities or towns (in the UK or abroad) on broadening and increasing participation in cycling, with a particular emphasis on improving the economic, health and environmental impacts?
4. What in your view are the top three actions that would broaden and increase the number of people cycling in Sheffield?

You are very welcome to submit existing documents as an appendix or links to websites that provide evidence. However, can you please limit a summary of your submission to a maximum of four sides of A4 that references the relevant part of an appendix or of a website that supports your submission.

The Committee will hear oral evidence at a public meeting on 11th December 2013 beginning at 4.30pm. Clearly not everyone who submits written evidence will be able to give oral evidence. However, the Committee may invite you to give oral evidence as well, so you may wish to pencil the date in your diary.

The Committee plans to publish all the responses received. If you do not want your response published can you please indicate this clearly and explain the reason why.

To submit evidence or for more information about the work of the Inquiry please contact Matthew Borland:

Email: matthew.borland@sheffield.gov.uk
Telephone: 0114 2735065
Post: Equalities and Involvement Team
Town Hall
Sheffield
S1 2HH

Indicative list of Stakeholders

- Sheffield Cycling Tourist Club
- Sustrans (Yorkshire and Humberside)
- SheffRec
- Pedal Ready
- Ride Sheffield
- No Balls Cycling/Sheffield Women's Cycling
- CycleSheffield
- Steve Marsden, previously CTC Sheffield Cycle Champion
- 'Bike IT' officers
- Cycle Experience

- City Council - Parks and Countryside
- City Council - Roads and Transport
- City Council - Public Health
- City Council - Contractors, specifically Kier and Veolia
- South Yorkshire Police
- Sheffield Teaching Hospitals Foundation Trust
- South Yorkshire Fire and Rescue
- University of Sheffield
- Sheffield Hallam University
- Sheffield City Region Combined Authority

- Heeley Development Trust
- Bike businesses
- Sheffield Chamber of Commerce (Transport Forum)
- CBI

- Bus Companies
- Community bus operators
- Stagecoach Supertram
- Sheffield Taxi Trade Association
- Integrated Transport Authority
- South Yorkshire Passenger Transport Executive

- AA
- RAC
- Freight Transport Association

- Motorists Forum
- Sheffield on the Move
- Walking Forum
- SCC Cycle Forum
- Public Transport Forum (SYPTF)
- Transport4All
- Access Liaison Group
- Sheffield Hallam University Student Unions
- University of Sheffield Student Unions
- MPs
- Sheffield Star
- Sheffield Telegraph

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